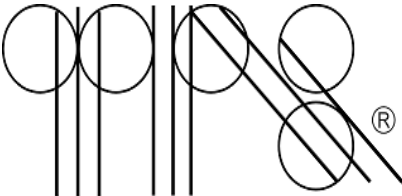


Here is a timecard for use in reporting hours. Feel free to make copies as needed. Period Ending Date is Saturday.
 Please return timecards via fax **(269) 792-1383** by noon each Monday. Any questions, please contact Becky at (269) 792-1379.
 Thank you, Becky Hoxworth, Accounting Manager

Name:						Health Care Hours Report						
		Date	Time In	Time Out	Hours Worked	Location						
Sun												
		Signature										
Mon												
		Signature										
Tue												
		Signature										
Wed												
		Signature										
Thu												
		Signature										
Fri												
		Signature										
Sat												
		Signature										
Period Ending Date:					Total Hours Worked							
Employee Signature: _____												

Payroll Time Card
Technical Professional Services, Inc
 211 W Superior St, Wayland MI 49348
 Phone: (269) 792-1379 Fax: (269) 792-1383



TPS Incorporated